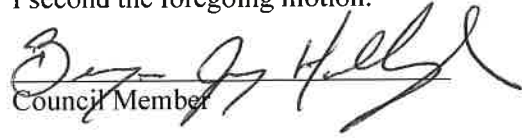


ROLL CALL VOTING:		
	YES	NO
Mayor Brent Winder (tie only)	[]	[]
Council Member Ben Hillyard	<input checked="" type="checkbox"/>	[]
Council Member Brian Hutchings	<input checked="" type="checkbox"/>	[]
Council Member Dorel Kynaston	<input checked="" type="checkbox"/>	[]
Council Member Janet Lunt	<input checked="" type="checkbox"/>	[]
Council Member Kari Malkovich	<input checked="" type="checkbox"/>	[]

I move that this Ordinance be adopted.


Council Member

I second the foregoing motion.


Council Member

Ordinance 2025-18

An Ordinance Amending Section 10-15

WHEREAS, the Woodland Hills City Planning Commission has reviewed and made a recommendation to the City Council concerning proposed amendments to Section 10-15; and

WHEREAS, a public hearing before the Planning Commission of Woodland Hills City was held after being duly advertised as required by law; and

WHEREAS, the City Council of Woodland Hills City finds that such amendments to Section 10-15 of the Woodland Hills City Code should be made;

NOW, THEREFORE, BE IT ORDAINED by the City Council of Woodland Hills City, Utah, that the Woodland Hills City Code Section 10-15 be amended to include a subsection 5. 10-15-5 shall read:

The City of Woodland Hills is a residential community, and at the present time, it has no commercial zoning. The city wishes to keep its residential appearance and standards in those areas that are residentially zoned. As such, homeowners who conduct a business out of their home must follow this residential appearance standard. Business license applicants must be mindful of this. Commercial activities must be only incidental to home living. There are certain home uses that by ordinance do not require a Conditional Use Permit to engage in as they have been identified as being allowed in a residential setting and neighborhood. However, some business entities may require both a Conditional Use Permit as well as a Business License while some will only need a business license. They include things such as a piano or voice teacher; receiving and sending mail from a residence; consultation by an attorney, physician, engineer, counseling services; use of an office for bookkeeping or architect, to name a few. Generally, if sales are actually taking place at the location, then a Conditional Use Permit is required. However, if only services are being offered, then a business license is all that is usually required. A business license is also required by the owner of the property if they are renting out an Accessory Apartment or a Accessory Dwelling Unit (ADU).

A few activities do not require a Conditional Use Permit or a Business License. Such as: hobbies, even if some income is derived from them; child vendors with corner lemonade stands; pet sitting and a few other similar activities. Generally, however, if one operates a business out of their home, a business license is required.

A. APPLICATION PROCEDURES:

The Business License application and Conditional Use Permit application are the same. On the application, circle which one you are doing. The application will be submitted to the City Recorder and reviewed for approval by the Code Enforcement Officer or their designee.

B. DEFINITIONS AND BUSINESS LICENSE REQUIREMENTS:

Business: means and includes all activities engaged within the municipality carried on for the purpose of gain or economic profit.

Home Occupation: a business that takes place within a residential zone, conducted by a resident(s) residing in a home.

Employee: can be a spouse or family member or an outside city resident employed by the business owner..

Door-to-door sales: A person(s) going from door to door selling goods or services must have procured a business license from the city to do so.

Door-to-door canvassing or soliciting information: Soliciting for information (sometimes political, product, and religious presentations. As defined, this does not need a business license to do so.

Mobile Food Vendor: Selling food from a mobile non-stationary location within the city. Needs a business license to operate, but not necessarily from the city.

One-time charity or nonprofit fundraising activity conducted in the city: No business license is needed.

Person(s) owning a company or business does not need a city business license for an event held in the city to promote the business or entertain clients.

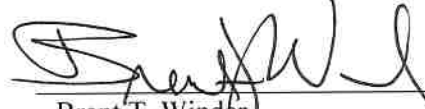
C. DESIGN AND USE STANDARDS FOR A BUSINESS LICENSE:

1. Must provide off-street parking for clients/customers and employee(s)
2. Must obtain a business license to operate.
3. May require a Conditional Use Permit as well.
4. Cannot operate with business foot traffic after curfew hours.
5. No business signage can be posted.
6. Residence must be code compliant.
7. If an accessory structure is used for the business activity, it must be code compliant.
8. Can have a limited number of employees.
9. Cannot be a walk in establishment, must be by appointment only;

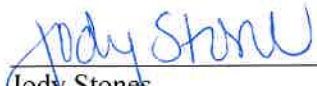
D. ISSUANCE AND RENEWAL OF LICENSE

A business license will be issued during any part of the year. It is valid for January through December in the year it was issued. Once issued, all licenses must be renewed on a yearly basis, during the month of January, and fees paid for its issuance. If not renewed during January it becomes invalid. Failure to obtain a business license with continued operation of the business, may subject the business owner to fines and penalties.

PASSED AND ADOPTED by the City Council of Woodland Hills, Utah, this 8th day of April, 2025.


Brent T. Winder
Mayor of Woodland Hills, Utah

ATTEST:


Jody Stones
Woodland Hills City Recorder



CERTIFICATE OF POSTING ORDINANCE

For the City of Woodland Hills

I, Jody Stones, the duly appointed Recorder for the City of Woodland Hills, hereby certify that copies of the foregoing Ordinance No. 2025-18 were posted at three public places within the municipality this 9th day of April of 2025 which public places are:

1. Utah Public Notice Website
2. Woodland Hills City Center, 690 S. Woodland Hills Drive
3. Woodland Hills Website, www.woodlandhills-ut.gov

Dated this 9th day of April, 2025.



Jody Stones, Recorder