

ROLL CALL VOTING:		
	YES	NO
Mayor Brent Winder	[]	[]
Council Member Ben Hillyard	[X]	[]
Council member Brian Hutchings	[X]	[]
Council member Dorel Kynaston	[X]	[]
Council member Janet Lunt	[X]	[]
Council member Kari Malkovich	[X]	[]

I move that this Resolution be adopted.

Kari Malkovich
Council Member *Malkovich*

I second the foregoing motion.

Brian Hutchings
Council Member *Hutchings*

RESOLUTION NO. 2025-16

A resolution amending the consolidated fee schedule for Woodland Hills, Utah. Replacing the consolidated fee schedule attached to Resolution No. 2024-27

Sec. 1 Whereas the City of Woodland Hills has established a Consolidated Fee Schedule to collect necessary fees for goods and services rendered by the City;

Sec. 2 Now therefore, be it resolved by the City Council of Woodland Hills that the attached fee schedule become effective as of July 1, 2025 and shall remain in effect for the services listed until so changed by resolution.

DATED this 24th day of June, 2025.

Ben Hillyard
Mayor Pro-Tempore Ben Hillyard

Jody Stones
Jody Stones, Recorder





Fee Schedule
Update as of June 24, 2025

ADMINISTRATIVE FEES

Records (GRAMA) Requests	Based on the lowest paid employee qualified to fill the request
Returned Checks	\$25.00
Research Per Hour, 1-hour minimum	\$35.00
Candidate Filing Fee	\$35.00
Copies	\$.25/copy
Credit Card Transaction Fee	3%

FACILITIES RENTAL FEES and SPECIAL EVENT FEES

City Center

Non-profit Resident	\$20.00/hour or \$125.00 a day plus a \$500.00 refundable cleaning deposit
Non-profit Non-Resident	\$50.00/hour or \$400.00 a day plus a \$500.00 refundable cleaning deposit
For Profit Events (Residents only)	\$50.00/hour or \$400.00 a day plus a \$500.00 refundable cleaning deposit

Park Pavilion

Resident ½ day	\$50.00 with a \$50.00 refundable deposit
Non-Resident ½ day	\$60.00 with a \$100.00 refundable deposit

*The city center or pavilion may be reserved without any charge if the event meets all of the following.

1. The event needs to be non-exclusive.
2. The event needs to be non-profit.
3. The event must be a benefit to all residents of the community.

Special Event Permits

(Permit holder is responsible for all costs associated with police, fire, and emergency services)

Special Events Permit with <250 participants	\$100
Special Events Permit with >250 participants	\$200



WATER and SEWER FEES

Water Maintenance Fee	\$78.00
Water Stand-By Fee	\$39.00
Residential Water Usage Rates: Tier 1 (0 – 5,000)	\$1.00 per 1,000 gallons
Tier 2 (5,001– 20,000)	\$2.00 per 1,000 gallons
Tier 3 (20,001 – 30,000)	\$2.25 per 1,000 gallons
Tier 4 (30,001– 40,000)	\$2.50 per 1,000 gallons
Tier 5 (40,001– 50,000)	\$2.75 per 1,000 gallons
Tier 6 (50,001– 60,000)	\$3.00 per 1,000 gallons
Tier 7 (60,001– 70,000)	\$3.25 per 1,000 gallons
Tier 8 (70,001– 80,000)	\$3.50 per 1,000 gallons
Tier 9 (80,001– 90,000)	\$3.75 per 1,000 gallons
Tier 10 (90,001– 100,000)	\$4.00 per 1,000 gallons
Tier 11 (100,001 and above)	\$6.00 per 1,000 gallons
Shut Off Notice	\$25.00
Water Disconnect/Reconnect During Office Hours	\$85.00/\$85.00
Water Disconnect/Reconnect After Hours	\$100.00/\$100.00
Damaged Water Meters	Actual cost of meter + labor
Water Service Deposit- Owner	\$200.00
Water Service Deposit-Renter	\$400.00
Add'l Deposit w/o Social Security #	\$350.00
Sewer Base Rate-Residential	\$97.18
Sewer Base Rate-Commercial	\$115.05
Past Due Bills	2% per month

SANITATION FEES

Residential Can	\$18.50
Additional Residential Can	\$15.00
Recycling Can	\$24.50
Lost or Damaged Cans	The actual cost of can billed by WM to the City



CODE ENFORCEMENT FEES

Code Violation Fee	Fines can be up to those of a class B misdemeanor as adopted by Utah Code 76-3-301
Default/Administrative Code Enforcement Hearing Fee	\$100.00

ANNUAL BUSINESS LICENSING FEES

Home-Based Business License (does not exceed residential impact)	\$25
Conditional Use Application	\$150

LAND USE APPLICATION FEES

Development Agreement	\$500
Development Agreement Amendment	\$500
Subdivision – Review	\$1,000 + \$150.00 per lot. Includes two reviews
Subdivision – Final Plat Additional Reviews	Hourly rates will be charged to the developer. City Engineer \$170.00/hour
Plat Amendments	\$1000 after final approval
Recording Fees	As charged by the Utah County Recorder
Annexation Request	\$1500 Includes: application, two (2) staff reviews, two (2) engineering/planner reviews, planning commission and city council consideration, resolution, and recordation.



LAND USE APPLICATION FEES (cont.)

Lot Line Adjustment/Delineation	\$150.00
Rezone Request	\$300.00
Excavation Permit	\$200-\$500 depending on the scope of project (See policy for details)
Variance Request	\$500 deposit. The applicant is responsible for costs billed to the city by the Appeal Hearing Officer.
Land Use Appeals	\$500 deposit. The applicant is responsible for costs billed to the city by the Appeal Hearing Officer.
ADU Application	A one-time fee of \$500.00, which covers up to four (4) inspections. Additional inspections will be billed to the applicant at \$100/inspection.
Yearly Fee to test a driveway or private road gate	\$150.00

WATER DEPARTMENT FEES

Fire Hydrant Meter Rental Deposit	\$2000
Daily Rate – Fire Hydrant Meter	\$10.00 per day/\$100.00/ month
Water Rate – Fire Hydrant Meter	\$2 Per 1,000 gallons of water
Illegal Connection to Water System	\$2,000 per occurrence

BUILDING PERMIT FEES

Building Permit Application Fee	\$200
Site Plan Review Fee (Initial fee covers two reviews.)	\$200



BUILDING PERMIT FEES (cont.)

Fire Inspection Fee	\$150
Plan Review Fee	65% of the Building Permit Fee
Building Fee	(Figured on square footage) based on ICC Tables
State Fee	1% of Building Permit Fee
Water Impact Fee (2023 Impact Fee Study)	\$5267.00
Water Connection Fee	\$650.00
Sewer Impact Fee (Pass thru to Payson City)	\$7177.00
West Loafer Sewer Impact Fee *See Exhibit A (2023 Impact Fee Study)	\$3501
Sewer Hook Up	\$200
IRC/IBC Code Appeal	\$200-\$500 depending on the extent of appeal (see policy for details)
Temporary Occupancy Certificate	\$100
Temporary Building Permit	\$200

INSPECTION FEES

Re-Inspection Fee	\$100
Fire Inspection	\$100
Working Beyond a Stop Work Order*	\$200 per infraction

*Fines doubled for each subsequent infraction.

EXHIBIT A

