



Building Department

801-423-3900

690 S. Woodland Hills Dr.
Woodland Hills, UT 84653

For Office only

BLD #

Received by

Date

Issued

Temporary Certificate of Occupancy Agreement

Date	Building permit #	Estimate for Uncompleted Items
Applicant Name:		125% of Estimate paid:
Address		
Uncompleted Items Description:		

Request is hereby being made to Building Department for a _____-day, Temporary Certificate of Occupancy. It is understood that this building project is not completely finished and that

Occupant name

accepts full responsibility for risk and activities related to beneficial occupancy of this facility.

A Temporary Certificate of Occupancy is for a specified period of time (_____ days). The initial request is free. If additional extensions are requested, a fee may be accessed. Until a Final Certificate of Occupancy is issued, the \$5000.00 deposit and bond for remaining uncompleted work will be held by the city in an escrow account.

It is agreed that all required corrections or outstanding items will be completed or resolved within the time frame specified by the Temporary Certificate of Occupancy. It is further agreed that if all required items are not completed within that time, the City of Woodland Hills may revoke the Temporary Certificate of Occupancy at this address.

Signed (Owner)

Phone

By (Owner)

Phone

Signed (Building Inspector)

Effective date

Not to exceed

days